



Blackmans Bay Primary Dress Code and Uniform Policy

TABLE OF CONTENTS

Version 1.0 – 7/09/2018

1.	Purpose.....	3
2.	Policy objectives.....	3
3.	Key information.....	3
4.	Requirements.....	4
5.	Roles and responsibilities.....	4
6.	Uniform items.....	5
7.	Requirements.....	5
8.	Dress code.....	6
9.	Exemptions.....	6
10.	Non-compliance with dress code or uniform	6
11.	Associated documents and materials.....	7
12.	Definitions	7

1. Purpose

The purpose of a School Student Dress Code and Uniform Policy (the Policy) is to promote social equity in terms of clothing, assisting school staff in easily identifying students and enhancing the sense of pride within a school. The Policy is in accordance with [*Secretary's Instruction No 6 for State School Student Dress Code*](#) and developed in consultation with the School Association and students.

2. Policy objectives

- Promote a shared sense of school identity and ensure all students are dressed safely and appropriately for school activities
- Strengthen the profile and identity of the school and its students within the broader community
- Assist school staff to easily identify students on school excursions and on the school campus
- Encourage students to take pride in their appearance
- Prepare learners for the expectations of the workplace
- Identify the process for establishing a dress code, or uniform and who is required to wear one
- Identify the process for granting exemptions to a dress code or uniform.

3. Key information

- State schools for students from Prep to Year 10 inclusive **MUST** have a school uniform. It is a requirement that these students wear the uniform their school endorses.
- To ensure that the requirements of [*Education Act 2016*](#) and the Secretary's Instruction are met, the school **MUST**:
 - » Allow exemptions and /or criteria to evaluate applications for exemption from compliance with the Policy, where individual circumstances make it difficult to adhere to the Policy and would outweigh the benefits of compliance.
 - » Provide students with gender neutral options (i.e. unisex) in addition to any male and female specific items.
 - » Endorse a uniform that is cost effective. (Schools should consider providing uniform banks to support families experiencing hardship to meet uniform requirements.)
- A principal with students enrolled outside of Prep to Year 10 can choose to require all students to wear the uniform. This **MUST** be established through a dress code, and **MUST** include consultation with the School Association and students.
- Consultation with the School Association can be done by requesting the School Association Committee to include dress code/uniform as an agenda item at a Committee meeting. The school can promote that consultation is underway and invite parents to provide feedback through the Committee.
- A dress code **may** stipulate requirements around personal appearance and grooming.
- When introducing a new dress code or uniform, a transition period of 12 months is recommended to allow time for the Policy to be understood and adhered to.

4. Requirements

The Policy applies during school activities (including out-of-hours or off-site activities), on school campus and while travelling to or from school (while wearing school uniform), unless an exemption has been granted.

5. Roles and responsibilities

5.1 PRINCIPALS

- **MUST** have a uniform for students from Prep and Year 10 inclusive.
- **MUST** detail the processes for exemptions from the dress code or uniform.
- **MUST** detail a review process for any applications for exemption from compliance with the Policy.
- **May** develop and implement a dress code.
- **MUST** detail how non-compliance with dress code or uniform will be dealt with under the school's *Respectful Student Behaviour Policy and Process*.
- **MUST** consult with the School Association when developing a dress code or uniform.
- **MUST** consult with students when developing a dress code or uniform.

Where the decision is made to develop a dress code, a principal **MUST**:

- Ensure compliance with legislation including: *Education Act 2016*, *Disability Discrimination Act 1992*, *Sex Discrimination Act 1984*, *Anti-Discrimination Act 1998 (TAS)* and *Racial Discrimination Act 1975*.
- Consult with their School Association and students to ensure the Policy reflects the views of the school.
- Include requirements on the wearing of hats in line with the Cancer Council of Tasmania's 'Sun Smart' Program. (See the DoE [Sun Protection Policy](#) for further information.)
- Identify how the non-compliance with the Policy will be managed under the school's *Respectful Student Behaviour Policy and Process*.

5.2 TEACHING STAFF

- **MUST** ensure compliance with any dress code and uniform by following the processes established by the school to address non-compliance.

5.3 PARENTS/CARERS AND STUDENTS

- **MUST** ensure compliance with the Policy, or apply for an exemption.

6. UNIFORM ITEMS

TRACKPANTS, black, microfiber

With school Logo

TRACKPANTS, Black

(track & Field)

DANCE PANTS, girls

SHORTS, black, microfiber, unisex,

School Logo

DRESS, Summer

POLO SHIRT , green **short sleeve**, with printed school logo

POLO SHIRT , green **long sleeve**, with printed school logo

POLAR FLEECE JACKET - green long sleeve

RUGBY TOP

WINDCHEATER, green

fleecy with printed logo

Please circle below students house

HAT - green with

BBPS , reverse side

house colour and

name

BEANIE, POLAR FLEECE

BEANIE, KNITTED, green

SMOCK

LIBRARY BAG— water proof—Students

encouraged to have this Library bag

SCHOOL BAG backpack, green 29w x 13d x 43h

7. Requirements

7.1 UNIFORM REQUIREMENTS

If you need support with your child's uniform you can talk to your child's teacher or principal to discuss your family's eligibility for support or assistance in the purchase of school uniforms.

The uniform requirements are:

- The Everyday Uniform **MUST** be worn for excursions (except where specified).
- Closed shoes **MUST** be worn at all times during school activities (except where otherwise permitted by staff).

The school provides uniform items through the School Association. Recommendations for assistance are via principals' discretion. For more information contact the office on 62 296637

7.2 SUN SMART POLICY

The Sun Smart Policy applies to all staff, students and volunteers of Blackmans Bay Primary School.

The Department of Education has a duty of care to all staff, students and children while they are on educational sites, during educational site hours and while undertaking educational activities. Reasonable steps must therefore be taken to ensure the safety of staff, students and children in relation to exposure to the sun.

The Sun Smart policy applies to all school events on and off site.

- Sun protective clothing (including school hats) is provided in our school uniform. School clothing is cool, loose fitting and made of densely woven fabric. It includes shirts with collars and elbow length sleeves, longer style dresses and shorts.

8. Dress code

- Kindergarten students are encouraged to and MAY wear uniform
- Hoodies are not to be worn as they are not part of the school uniform. If hoodies are worn to and from school for warmth, then they will be swapped at the office for a regulation school top and then swapped back at the end of the day
- Loose necklaces, bracelets and long dangly ear - rings are not to be worn as they can be a hazard in the playground
- Make – up is not permitted.
- **All** students and staff are required to wear hats that protect their face, neck and ears. Bucket hats in school house colours are available in the Uniform Shop and are to be worn whenever students are outside at the required time of the year for the wearing of school hats.. Baseball or peak caps and visors are not considered a suitable alternative.

9. Exemptions

Parents may seek an exemption from compliance with elements of the school's Policy. This will be granted where the principal considers that it is in the best interests of the student to allow such an exemption. When deciding whether to grant an exemption, the principal will consider:

- Offering a grace period for new students starting partway through the school year to comply with the Policy and acquire any uniform items.
- Religious beliefs, cultural background and/or individual needs (e.g. sensory issues).
- Uniform exemptions may be granted for 'free dress day'. Free dress clothing must be sun safe, should not display inappropriate or offensive logos, images or slogans, and closed-toe footwear must be worn.
- Uniform exemptions may be required for specific school activities where it would not be appropriate for a student to be in uniform/comply with dress code (i.e. swimming, or surfing, Year 6 Big Day Out)

9.1 REQUESTING AN EXEMPTION

- **Parents who wanted an alternative school uniform would need to provide a Doctor's Certificate for this purpose. Letters are available at the school office for this that would just need to be signed by a doctor.**
- **The Principal would need to approve the top and if a logo was desired the school logo would be sent to the desired printer.**

10. Non-compliance with dress code or uniform

- Students should not be penalised for circumstances beyond control of them and/or their parent/carer (i.e. lack of availability of a uniform item.) If a student arrives in school out of uniform, senior staff to monitor the situation and contact parents/carers to discuss forms of support

11. Associated documents and materials

Documents and materials	Purpose
<u>Secretary's Instruction No 6 for State School Student Dress Code</u>	To set out the matters that a principal is to take into account in developing a dress code for the students at their school.
<u>Sun Protection Policy</u>	Outlines the requirements for a Sun Protection Policy to ensure the safety of staff, students and children in relation to exposure to the sun.
Respectful Student Behaviour Policy and Process	When addressing non-compliance with the student dress code or uniform, a principal should refer to their <i>Respectful Student Behaviour Policy and Process</i> .
Checklist for School Student Dress Code and Uniform	The Checklist can be used to ensure a dress code or uniform policy is compliant with the legislation and Secretary's Instruction.

12. Definitions

DRESS CODE means a set of requirements for how students should present themselves when attending or representing their school. As well as specifying clothing, a dress code may include personal presentation and appearance. There is no requirement for a school to have a dress code; however if a school has a dress code:

- For students in Prep to Year 10 it includes the wearing of a uniform.
- For students in Kindergarten, and Years 11 and 12 it may include a standard of dress and/or a uniform.

UNIFORM means a distinct set of clothing worn by members of the same organisation, and may include a school emblem and colour scheme. A uniform is required for students in Prep to Year 10.

Authorised by:	Trudy Pearce
Position of authorising person:	Deputy Secretary Learning
Date authorised:	7 May 2018
Principal authorisation:	
Date authorised:	
Developed by:	Strategic Policy and Planning
Date of last review:	7 May 2018
Date of next review:	
This document replaces:	